

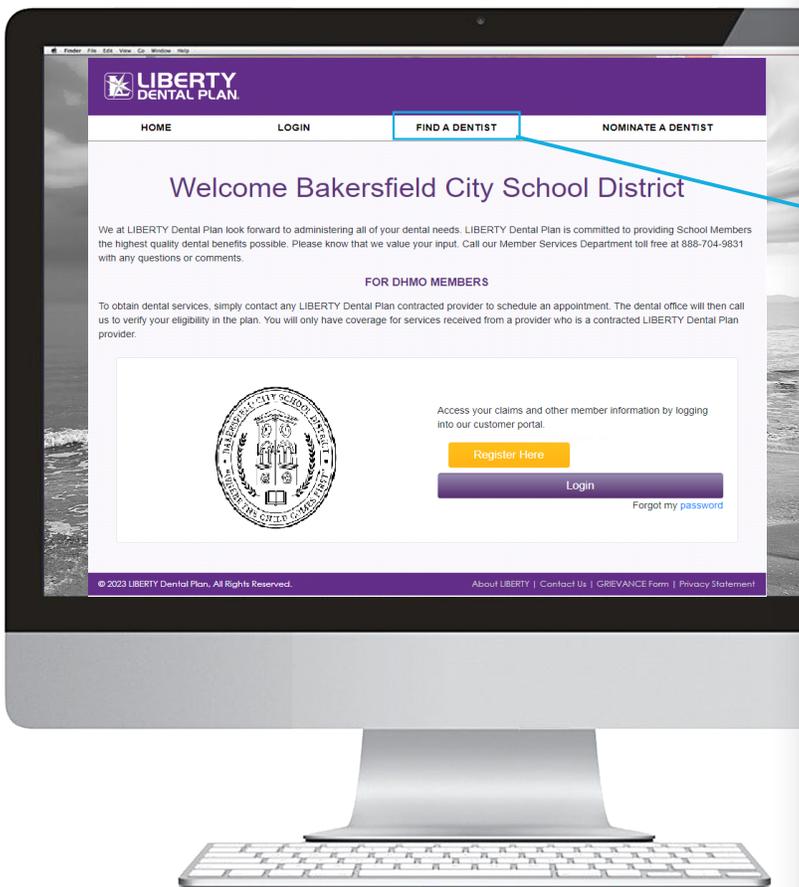


Online Resources

Visit our website to register for an account online



<https://client.libertydentalplan.com/bcsd>



With an account you can:

- View the details of your dental benefit plan
- Check your claim status
- Request or print an ID card
- Search for a dentist in your network

How to find a dentist:

1. From the Bakersfield City School District's member page, click on **Find a Dentist**
2. Enter required **search criteria:** City or Zip code
3. Click on **Search**



Get your Free **LIBERTY Dental Plan Mobile App!**



All the features of our website with the convenience of your smart phone.
Allow 24 hours after registering for your account to be activated before downloading your app.

Making Members shine, one smile at a time™
www.libertydentalplan.com



How to access your LIBERTY member portal

By creating an account with LIBERTY you can:

- ✓ Print an ID card
- ✓ Contact Member Services through an internal system
- ✓ View claim status
- ✓ Find a dentist
- ✓ View your dental history and available benefits

Instructions to register:

1. Visit our website to register for an online account:

- Logon to www.libertydentalplan.com
- Select **Login: Member**
- At the bottom of the window select: [Click here to create a new user](#). You will then be routed to **create an account page**

2. On Create an Account page:

- Select **member** from the drop down menu when asked for type of user/account
- Click **select**

3. Enter member information:

- **Important:** You must enter the ID number completely as it appears on your ID card with "-01" for the primary account holder, etc.
- Create your **username** and **password**. Passwords must be a minimum of 8 characters and contain at least 3 of the following:
 - At least one (1) uppercase letter
 - At least one (1) lowercase letter
 - At least one (1) number
 - At least one (1) special character (!@#%\$*) etc.
- Please **confirm password** and **enter your email address**
- Click **create account** when finished
- Once completed, you will receive an email with a link to activate your account. Please note the account must be 'active' before you can login.

